

APPLICANT DOCUMENT GUIDE FOR KIDS ID

CityKey

Applicants who are under the age of 14 can apply for a Chicago CityKey Kids ID. The CityKey Kids ID will function like a regular CityKey a government issued ID, a Chicago Public Library card, and a Ventra pass, but it will only be valid for two (2) years.

To qualify for a Chicago CityKey Kids ID, Applicants must meet the following requirements:

1. At least **3** points of documents establishing the Applicant's identity and one document establishing the Applicant is a resident of Chicago; and
2. At least **one** of the documents proving identity must contain the Applicant's date of birth.

Proof of Identity:

In addition to the documents listed in the CityKey Document Guide, Applicants who are under the age of 14 may also present the following documents:

Document	Point Value
<input type="checkbox"/> U.S. birth certificate of the Applicant, issued by a State or Territory, or a political subdivision of a State or Territory, or the U.S. State Department, including Consular Report of Birth Abroad (provided that birth certificates issued in Puerto Rico prior to July 1, 2010 will not be accepted)	3
<input type="checkbox"/> Foreign birth certificate, issued by a current or former sovereign nation other than the U.S.	3
<input type="checkbox"/> School Enrollment Form for the Applicant, issued by the Chicago Public Schools	3
<input type="checkbox"/> Baptismal records from a religious organization on the organization's official letterhead, bearing the original signature of an executive-level employee of the organization	1
<input type="checkbox"/> Official medical record displaying the Applicant's date of birth	1

Proof of Residency:

Most often, an Applicant under the age of 14 may not have residency documents that appear in their own name. In these cases, a parent or legal guardian submitting an Application on behalf of a minor, may establish the minor's residency by submitting a Proof of Residency document that appears in the parent or legal guardian's name and one of the following:

- Applicant's birth certificate listing the person submitting the Application as a parent;
- An adoption decree for the minor Applicant that lists the person submitting the Application as parent or legal guardian;
- A Court Order or decree establishing the person submitting the Application as the legal guardian or parent of the minor Applicant; or
- A signed letter of record on official letterhead signed by an executive-level official at the Illinois Department of Children and Family Services establishing that the person submitting the Application is either the parent or legal guardian of the Applicant.



Disclaimer: This guide is a summary of the CityKey Administrative Rules and its aim is to set out, in simple form, the requirements to qualify for a CityKey.